



NETINVET

QUESTIONS AND ANSWERS TO UNDERSTAND THE NETWORK

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1° What is NETINVET?

NETINVET is a European network of vocational education and training (VET) centres and companies from 11 countries of the European Union, where mutual trust has been established in order to provide learners with mobility opportunities during their training pathway and enable recognition of learning outcomes acquired during mobility periods with ECVET. Today, the network pertains to VET programmes in the fields of international trade, transport and logistics and automobile services but it is inclined to extend to other VET courses.

NETINVET provides:

- A quality approach based on quality charters and a label for VET centres and companies
- [Shared references](#) for vocational education and training in the fields of international trade and transport and logistics
- A process going towards transfer and recognition of learning outcomes with ECVET
- Tool to facilitate monitoring and implementation of mobility for network members

2° Who can be a member? What are the prerequisites?

⇒ VET centres that offer education and training at level 4 or 5 of the European Qualifications Framework in the fields of international trade and/or transport and logistics and/or automobile services are eligible to become members of NETINVET. The education and training provided must be compatible with the shared references "Assistant in international trade" and/or "Higher technician in Transport & Logistics" and/or "Transport and Logistics operator" and/or "Road Freight Driver" in terms of learning outcomes and training units.

⇒ Professional organisations involved in the construction process and/ or certification of VET in the sectors of international trade and/or transport and logistics and/or automobile services can also sign in. Professional organisations undertake to facilitate mobility by involving their members and disseminating the shared references.

The membership request is submitted to the NETINVET Steering Committee. Network membership is subject to the payment of an annual fee (the amount varies depending on your country) and the signing of the quality charter.

Any member may resign at any time by a simple letter addressed to the Chairman of the Steering Committee. The fee already paid for the current year remains retained by the association.

Nevertheless, once a VET centre withdraws from the network, NETINVET will strongly recommend the remaining vocational education and training centres to stop collaborating with this centre for mobility purposes.

3° Why should I become member? What is the added value of the network and what are the services for members?

NETINVET is a European network of VET centres and companies from 11 countries of the European Union, where mutual trust has been established in order to provide learners with mobility opportunities during their training pathway and enable recognition of learning outcomes acquired during mobility periods with ECVET.

⇒ The NETINVET network provides to its member VET centres:

- Shared references for a certification in international trade and transport and logistics to facilitate the mobility of their learners through privileged partnerships
- Accredited host training centres in 11 countries member of the network
- Partner companies ready to welcome trainees in work placement pre-selected by member training centres
- A process of monitoring and recognition of mobility operations
- Quality charters to ensure mobility operations
- A website www.netinvet.eu dedicated to the network, offering a public part to promote the network and a private section with tools and services reserved for its members and their learners
- Facilities to find partners, through a reliable database of training centres managed and updated continuously
- Assessments of joint mobility operations by the various actors in the network (training centres, companies, learners)
- Tools for capitalisation, transfer and validation of learning outcomes acquired by their learners
- Opportunities for exchange, contact and sharing of best practices: a genuine openness to Europe!

⇒ NETINVET network provides to its member professional organisations and companies:

- An opportunity to become actively involved in the process of vocational education and training, providing learners with the vocational skills and competences needed in their sector.
- A way to promote the advocacy of the organisation at European level in the field of vocational education and training
- A guarantee to work with VET centres accredited by the network, for a qualitative cooperation (quality charters to ensure quality mobility operations...)
- Motivated learners willing to acquire professional experience in an intercultural context
- Opportunities for exchange, contact and sharing of best practices: a genuine openness to Europe!

4° I am a VET centre, how can I become a member of the network?

VET centres that offer education and training at level 4 or 5 of the European Qualifications Framework in the fields of international trade and/or transport and logistics and/or automobile services are eligible to become members of NETINVET. The education and training provided must be compatible with the shared references (see 2°).

Training centres willing to join the network can contact the NETINVET coordinators at contact@netinvet.eu and request all documents needed to become member. This membership request is not binding; it means that the NETINVET steering committee will process the request. Latter, it will decide if the training centre is qualified to join the network.

Network membership is subject to the payment of an annual fee (the amount varies depending on your country) and the signing of the quality charter.

5° I am a professional organisation, how can I become a member of the network?

Professional organisations involved in the construction process and/or certification of vocational training in the sectors of international trade and/or transport and logistics and/or automobile services may submit a membership request to the steering committee by sending an e-mail to contact@netinvet.eu.

The message must be written in English and must include:

- A presentation of the professional organisation
- The motivations for joining the network

The request is processed by the NETINVET steering committee: network membership is subject to a fee (the amount varies depending on your country) and the signing of the quality charter. Professional organisations undertake to facilitate mobility by communicating towards their members and disseminating the shared references "Assistant in international trade" and/or "Higher technician in Transport & Logistics" and/or "Transport and Logistics operator" and/or "Road Freight Driver".

6° I am a company, how can I take part in the network?

Companies can become partners of the network by supporting vocational training of learners preparing a certificate in accordance with the shared references "Assistant in international trade" and/or "Higher technician in Transport & Logistics" and/or "Transport and Logistics operator" and/or "Road Freight Driver"

- by proposing work placements
- by assigning tasks to trainees enabling them to acquire and develop appropriate skills and competences
- by preparing the work placement together with the respective education and training centre member of the network.

Companies can become a supporting member of the association NETINVET by providing financial support to develop and sustain its activities.

7° What happens if my membership request is accepted?

You will receive a confirmation e-mail, opening the access rights to services provided by the network. Beforehand, you will have to commit to accept the quality charter of the network and the statutes of the association, appoint two persons to represent you and pay the membership fee decided by the General Assembly of the network.

If you are a VET centre, you can create your profile in the member space of the website www.netinvet.eu and benefit from its services (visibility of your training centre, access to contacts of the partner institutions, interactive tools to facilitate the organisation of mobility, etc.)

8° How is the network organised and monitored?

NETINVET is a non-profit association under French law in compliance with the prescriptions set forth in the July 1, 1901 Law.

The association is composed of active members (VET centres and professional organisations which have agreed to pay the annual fee) constituting the General Assembly. Each member is allocated one vote in the General Assembly.

The General Assembly is composed of two colleges (the "Education and Training College", composed of VET centres and the "Economic Life College", composed of professional organisations) and elects a steering committee composed of at least six members and a maximum of 12 active members.

The steering committee elects among its members a Chairman, a Vice-Chairman and a Treasurer and chooses among its members a Secretary.

The Steering Committee is responsible for administering the Association, within the limits of its scope and provides an adequate General Assembly oversight.

More specifically, the Steering Committee is assigned to:

- implement the Association's mission, as approved by the General Assembly;
- decide on the admission status of Association members;
- delegate the Association's day-to-day management to the Chairman;
- take all decisions related to the Association's resource management and conservation, with emphasis on decisions involving: funding allocations, the eventual leasing of premises required to fulfil the Association objectives, and staff management issues;
- determine the Association's budget and monitor its annual accounts;

- propose annual fees amounts;
- designate the Scientific Committee members. The Scientific Committee members make proposals and provide expertise on the orientations and actions of the Association.

9° What is the legal status of the network?

NETINVET is a non-profit association under French law in compliance with the prescriptions set forth in the July 1, 1901 Law. Each member is allocated one vote in the General Assembly and takes part to decision making. The General Assembly elects a steering committee composed of 6 to 12 active members.

10° What are the duties of members?

Members of the association commit to:

- ⇒ Respect the network quality charters
- ⇒ Pay an annual fee to the Association, according to the amount established by the General Assembly.
- ⇒ Participate actively in setting up mobility operations for learners (hosting and sending)
- ⇒ Promote and favour in-training and in-company mobility:
 - By conveying a positive image of the network
 - By monitoring mobility operations in the member space of www.netinvet.eu website created for this purpose.
 - By enriching the network documents and databases on www.netinvet.eu (new mobility offers, realised mobility, etc.)
 - By participating actively in the dissemination of shared references "Assistant in international trade", "Higher technician in Transport & Logistics", "Transport and Logistics operator" and "Road Freight Driver"

11° Why is there an annual fee?

The annual fee, whose amount is fixed by the general assembly of the network, enables the association to fulfil its statutory mission by:

- Streamlining the search for partners, notably by offering access to a reliable database of VET centres that is maintained and updated on a regular basis,
- Promoting the mobility of learners both on training courses and work placements abroad, in particular by setting-up support tools (guides, quality charters, seal of approval, mobility documents...),
- Ensuring the flow of information and exchanges of good practices within the network, via a set of tools designed to facilitate internal and external information flows (an annual exchange forum, presentation brochures, interactive tools in the member space of the website, etc.),
- Coordinating external communications on the network and on behalf of members in order to extend the network to new training centres, countries, companies, etc.,
- Informing and training trainers and in-company tutors responsible for hosting foreign learners,
- Coordinating the members' search for funding,

- Providing assistance to members on the submission of European applications (mobility, in-company internships for teachers, mobility of trainers, etc.),
- Guarantying the quality of the training offered by network members by sharing good practices,
- Building mutual trust by systematising the activities undertaken to ensure transparency within the network member countries.

The fee is to cover a part of the costs (operating, communications, entertainment, travel) generated by these activities.